

BOARD OF GOVERNORS OF CONCORDIA UNIVERSITY

MINUTES OF THE MEETING OF THE OPEN SESSION OF THE BOARD OF
GOVERNORS HELD ON THURSDAY, SEPTEMBER 17, 1987 8:37 A.M.,
H-769, SGW CAMPUS

ATTENDANCE: Present: Me A. Gervais, Q. C., Chairman, Chief Justice A. B. Gold, Chancellor, Dr. J. Bhatnagar, Mr. M. J. Bourgault, C. M., Mr. R. Douglas, Mr. J. N. Economides, Dr. T. Fancott, Mr. J. Roy Firth, Mr. L. Gray, Mr. R. K. Groome, O. C., Dr. H. Habib, Mr. G. Hiltebrandt, Dr. P. Kenniff, Mr. F. Knowles, Dr. M. Kusy, Mr. R. Lawless, Mr. Paul E. Martin Ms. S. McLeod, Mr. A. H. Michell, Me J. J. Pepper, Q. C., Mr. P. Shea, Mr. C. I. Taylor. Officers of the University: Dr. M. Cohen, Dr. J. C. Giguère, Dr. F. R. Whyte. Secretary: Rev. A. Graham, S. J.

Absent with apologies: Mme M. J. Drouin, Mr. L. Ellen, Mr. D. W. McNaughton, Mr. J. H. Smith, Mr. W. W. Stinson, Mme L. Watier.

Absent: Ms. M. Clarke, Mr. T. Hecht.

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-87-7-D33	-	Public Relations.
BG-87-7-D34	-	Status of Women (Letter).
BG-87-7-D34.1	-	Status of Women (Report).
BG-87-7-D36	-	Capital Campaign Report.

1.1 The Chair was occupied by Me A. Gervais.

1.2 The agenda was accepted as presented. The Chairman indicated that he would introduce the list of new members of the Standing Committees of the Board under Agenda Item: "Business arising from the minutes".

1.3 It was moved and seconded (Groome, Martin and unanimously RESOLVED:

R87-57 *THAT the minutes of the open session of June 18, 1987, be approved.*

2. The Chairman distributed a revised list of the members of the Standing Committees of the Board of Governors - 1987/88 and with it a brief summary of the duties and mandates of the Standing Committees.

It was moved and seconded (Kenniff, Habib) and unanimously RESOLVED:

R87-58 *THAT* *the personnel of each of the Standing Committees for 1987/88 be as listed on the document entitled "Committees of the Board of Governors - 1987/88" and revised: September 16, 1987.*

3. The Rules and Procedures governing the Constitution of an Evaluation Committee (approved May 17, 1984) for senior administrators had been distributed.

It was moved and seconded (Kenniff, Groome) and unanimously RESOLVED:

R87-59 *THAT,* *following the Rules and Procedures approved in May 1984 for Evaluation Committees, since the present incumbent intends to seek re-appointment, an Evaluation Committee be struck for the position of Dean of the Faculty of Commerce & Administration, with the following composition:*

The Vice-Rector, Academic - Chair;

- 1 Member of the Board of Governors, a representative of the community-at-large, recommended by the Chairman of the Board;*
- 1 Academic Dean from another Faculty recommended by the other Academic Deans;*
- 4 Faculty members from the Faculty of Commerce and Administration recommended by Faculty Council;*
- 2 Faculty members from the other Faculties recommended by Senate;*
- 2 Undergraduate students from the Faculty of Commerce and Administration recommended by Faculty Council;*
- 1 Graduate student from the Faculty of Commerce and Administration recommended by Faculty Council;*
- 1 Non-Academic staff member from the Faculty of Commerce and Administration, recommended by Human Resources after due election by and from the full-time nonacademic staff of the Faculty.*

The Rector reported that he had asked Senate to choose the persons from Faculty who must be recommended by Senate. This was done in expectation of the

present motion being approved to-day. If the nominations are not made at to-morrow's Senate meeting, they cannot be made before the next Board meeting.

4. Committee on the Status of Women

Dr-Kenniff introduced Ms. Elizabeth Morey, who was present, and commented favourably on the work she has done as Chair of the Committee on the Status of Women since her appointment in October 1985. Her mandate ends this month and the Rector feels it desirable that the mandate should be extended for another five years.

In answer to a question concerning the relationship of the Committee on the Status of Women to the Simone de Beauvoir Institute and the Women's Centre, the Rector replied that a brief answer is not possible. The two groups, the Institute and the Centre, are both evolving. It is hoped that the Committee on the Status of Women can continue its work of co-ordination and of establishing a policy for Concordia that, once established, will permit the Committee to be disbanded.

It was moved and seconded (Kenniff, Friedland) and RESOLVED:

R87-60 *THAT, on the basis of the Advisor's Report distributed in advance of this meeting, the Concordia Committee on the Status of Women, and the position of Chair, established by resolution of the Board of Governors of 20 December, 1984, be extended until 31 May 1992.*

5. It was moved and seconded (Kenniff, Martin) and unanimously RESOLVED:

R87-61 *THAT, pursuant to Section XIII, Art. 38, of the By-laws and following a resolution of Senate, Section X11, Article 36, of the By-laws of Concordia University be amended to read:*

- Article 36: The Senate of the University shall be composed of thirty-seven (37) regular voting members, four (4) regular nonvoting members, and five permanent observers",

- and, in the same article, under the heading 'Permanent Observers', add the words:

"(v) The Director of the Centre for Mature Students".

6. The Rector explained that he would propose a motion concerning sundry fees. The Board of Governors has the authority to rule on all University fees. Obviously some fees should always be brought directly to the Board; others, however, including those contained in the

list distributed before this meeting, have often been determined without clear reference to appropriate authority.

Mr. Gray suggested that, since students are vitally involved in many of the designated areas, it would seem appropriate that students have a voice in setting the fees. Dr. Giguère made it clear that no arbitrary increase in fees is being contemplated. The purpose of the resolution is to establish the appropriate authority responsible for setting each fee and thereby to make it possible for students or others to appeal fee changes. The Rector stated that he felt that the authority to establish fees was being clearly indicated in the resolution and that while consultation may be desirable, student participation in making such decisions was not.

It was moved and seconded (Kenniff, Bhatnagar) and RESOLVED, with two opposing votes:

- R87-62 *WHEREAS the authority for setting fees of all kinds is vested in the Board of Governors, and*
- WHEREAS there exist sundry fees of a more restricted nature levied for academic and non-academic services in addition to the regular, tuition, materials and student services fees,*
1. *THAT the Office of the Rector on the recommendation of the Vice-Rector, Academic, be authorized to set the level of the following sundry fees at the University"*
- Concordia Centre for Management Studies fees*
 - Continuing Education fees*
 - Executive MBA fees*
 - French Summer Institute fees*
 - Lacolle Centre fees*
 - Music Teachers (Private Study) fees*
 - Senior Citizens (Elderhostel) fees*

2. *THAT the Office of the Rector on the recommendation of the Vice-Rector, Services, be authorized to set the level of the following sundry fees at the University:*

- *Acknowledgement of Payment Receipt*
- *Application Fee*
- *Copy of Registration certificate*
- *Copy of Student Record (no charge for first copy)*
- *Copy of University Calendar (no charge for first copy)*
- *Course change fee - per form*
- *Duplicate of receipt*
- *Early Registration Deposit Graduation Fee*
- *Late Completion Fee Late Registration Fee*
- *Letter of attestation (no charge for first letter)*
- *Letter of Financial Standing*
- *Library Fines Re-evaluation fee (refundable if reevaluation is in student's favour)*
- *Replacement of identification card*
- *Residence Fees Special Examination Fee*
- *Supplemental Examination Fee*
- *Transcript of academic record*
- *Tuition Tax Receipts (no charge for first set)*

3. *THAT the Rector report annually to the Board of Governors on modifications that have been authorized by the Office of the Rector.*

7. 1. Dr. Kenniff introduced Dr. Catherine MacKenzie newly-appointed Executive Assistant to the Rector.

2. He called the attention of the members of the Board to the Annual Report, Concordia University 1985-86, which had been distributed at this meeting. He regretted that the report had been delayed because of technical difficulties until the present time; the report for 1986-87 will be published within the next few months. Dr. Kenniff would welcome comments from Board members for improvements for future reports.

3. A report on the capital campaign for Concordia, dated September 16, 1987, was distributed today to the Governors. The Rector reported that the Concordia administration is in the process of dealing with the personnel of the Ministry of Higher Education on detailed plans for the downtown library. The addition to the Vanier Library on the Loyola campus is progressing favourably; the contract for the Music Hall should be finalized within the next few weeks.

The federal government is holding a national forum on post secondary education from October 25 to October 28, 1987 in Saskatoon Saskatchewan. The Rector will attend with two other members of the University. He asked to know if anyone else in the University has been invited and expects to attend.

8. Vice-Rector, Academic

Dr. Whyte reported an increase in research funding. Much of this is due to extra funding from the private sector which has almost doubled from 1985-86 to 1986-87. The Faculty of Engineering & Computer Science accounts for 52% of the total funding and the Faculty of Arts & Science for 41%. The dollar value of funding for the Faculty of Commerce & Administration and the Faculty of Fine Arts is much smaller but has increased by large percentages in recent years.

There is one shadow on this picture: our share of funding by the provincial government has dropped during the past year and it appears it will drop further in the future. This is due to total budget restrictions at the provincial level and to the fact that restricted funding has tended to favour those universities with long-term projects since they require a larger proportion of the reduced budget to continue their research.

Vice-Rector, Services

Dr. Giguère stated that his office has been working on a particularly difficult problem, the underfunding of rents paid by Concordia for rented property. There is, at present, almost \$1.5 million difference between what we must pay in rent and the provincial government's contribution for that purpose- This is due to the fact that the government formula is based on a provincial average and not on the real cost of renting property in downtown Montreal.

Vice-Rector, Institutional Relations & Finance

1. Dr. Cohen called attention to the package of reproduced media articles distributed to the members before this meeting. It is the intention of his office to make this a regular feature of Board meetings.
2. Dr. Cohen reported that the administration is continuing to seek an appropriate proportion of the funds voted by the provincial government for universities some months ago. It is the Vice-Rector's hope that with this and other sources of increased revenue, it will be possible to balance the University budget in the near future.

The Chairman, Me Gervais, mentioned that this was welcome news indeed particularly in view of the very large overall deficit under which Concordia is labouring.

9. The Secretary reported that he had no direct correspondence but asked permission from the chair to speak about the distribution of parking stickers and tickets. Those requiring stickers and/or tickets for parking should make certain that the Secretary's office is informed. An envelope will be distributed today to each member of the Board containing an updating slip for their identification sticker along with two tickets to cover parking for today's meeting. Two parking tickets will be sent to members requiring them before each meeting of the Board and of the Standing Committees. These will be enclosed with the notice and agenda for each meeting.
10. The meeting terminated at 9:07 a. m.

Aloysius Graham, S.J.
Secretary